

RECORDS RELEASE AUTHORIZATION

This form should be completed by a parent/guardian and sent directly to the applicant's present school. The current school will send the required materials directly to Triangle Day School.

_____ is being considered for enrollment at Triangle Day School.
(Student's name)

As the parent/guardian of the above named student, I am authorizing you to send my child's records to Triangle Day School.

(Parent/guardian's signature)

(Date)

To the student's current school:

Please send the following documents to the address listed below. All application materials must be received before an admission decision can be made.

***Admissions Director
Triangle Day School
4911 Neal Road
Durham, NC 27705***

- √ Most current report card and previous two years' final reports.
- √ Student's most recent standardized test scores.
- √ Student's health records.
- √ Any other school records relevant to admission (i.e. special program placement, disciplinary records, IEP, additional educational or psychological assessments).

***Triangle Day School · 4911 Neal Road · Durham, NC · 27705
919-383-8800 (phone) · 919-383-7157 (fax)***

DOCUMENT HEADER SHEET

School/Organization: Triangle Day School
Document Requested: Record Release Form
Special Instructions:

Document Identification

Student First Name

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Student Last Name

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Applying For Grade

--	--	--

Document Submission Instructions

Submit the requested document along with this completed header sheet to TADS Admissions and Enrollment Management. TADS provides assistance in collecting and making documents available to our school, greatly reducing our overhead, enabling us to serve our families.

FAX

612-548-3323

POSTAL MAIL

TADS Admissions and Enrollment
1201 Hawthorne Ave., Ste 100
Minneapolis, MN 55403

UPLOAD

Scan this header sheet along with your document and upload to:
<http://www.tads.com/docupload>

Please include this header sheet with the requested document